

SOUTH SAN FRANCISCO CONFERENCE CENTER

ADDRESS

Airport Area

255 S. Airport Blvd.
 South San Francisco, CA 94080
 Phone: 650-877-8787 TDD Accessible
 Fax: 650-877-5356
 Web Address: www.ssfconf.com
 E-mail: hotline@ssfconf.com

BOOKING INQUIRIES

South San Francisco Conference Center

255 S. Airport Blvd.
 South San Francisco, CA 94080
 Phone: 650-877-8787
 Fax: 650-877-5356
 Web Address: www.ssfconf.com
 E-mail: hotline@ssfconf.com
 Attention: Dean Grubl

LOCATION

Conveniently located just north of the San Francisco International Airport and 20 minutes away from both downtown San Francisco and Silicon Valley. The conference center is visible from and just east of Hwy. 101.

SPECIAL EVENT FACILITIES

- Approximately 20,500 square feet of meeting space and 6,300 square feet of lobby and prefunction space. The Oyster Point room is 4,000 square feet of meeting space.
- Dramatic, light-filled, four-story atrium lobby.
- The Grand Ballroom can be divided into as many as 10 meeting rooms, and the Baden Room can be divided into two meeting rooms.
- All meeting rooms are sound insulated with no visual obstructions or columns.
- Meeting and event planners can take advantage of a private event office for on-site administrative needs.
- Ground-level shipping/receiving/service entrance located at the rear of the facility provides accessibility to all meeting rooms through the service corridor.
- Limited complimentary parking is provided for all events.

SERVICES

- Experienced, attentive event coordinators assist with every detail, from set-ups and technical services to customized requests.
- Food service staff and full-service kitchen can accommodate all your catering needs, including executive coffee breaks, luncheons, receptions and dinners.
- The audiovisual staff provides a complete range of sophisticated presentation services from overhead projectors and screens to audio/video conferencing.
- Ample electrical service is provided throughout the meeting rooms and lobbies from floor and wall receptacles. The facility accommodates 208/120V, 3-phase, 5-wire at 200 amps; 208V, 3-phase, 4-wire at 60 amps; 120V at 20 amps.
- Convenient telephone and high-speed Internet service (through analog T-1) and complimentary wireless are available throughout the building.
- Sophisticated lighting design includes fluorescent, dimmable incandescent and ambient lighting via wall sconces. Professional lighting design services available on site.
- The conference center is surrounded by a variety of hotels offering approximately 3,000 economy to deluxe guest rooms.



The South San Francisco Conference Center is located just north of the San Francisco International Airport. With 20,500 square feet of space, the full-service conference center is equipped to handle the most demanding catering, audiovisual and technical requirements for conferences, tradeshow and other events. Neighboring hotels offer plenty of affordable options for overnight accommodations.

ROOM NAME	DIMENSIONS	SQUARE FEET	CEILING HEIGHT	THEATER	SUGGESTED CAPACITIES			
					RECEPTION	BANQUET	CLASSROOM	
Grand Ballroom	84' x 162'	13,500	13'	1,200	1,200	850	700	
Salon A-E or F-J	84' x 81'	6,750	13'	680	690	420	310	
Salon E or F	84' x 46'	3,750	13'	400	390	250	180	
Salon A-D or G-J	84' x 35'	3,000	13'	300	300	180	120	
Salons A-C; B-D; G-I or H-J	63' x 35'	2,250	13'	200	220	110	85	
Salons A-B; C-D; G-H or I-J	42' x 35'	1,500	13'	150	150	80	55	
Salons A, B, C, D, G, H, I or J	21' x 35'	750	13'	60	60	40	25	
Baden Room	51' x 58'	3,000	13'	300	300	190	130	
Room A or Room B	51' x 29'	1,500	13'	160	150	90	70	
Oyster Point	80' x 50'	4,000	15'	450	400	270	200	